

LIBRARY PERMISSION SLIP

Arlington Elementary School PTA Library

Please read the following library rules and information before filling out the permission slip below. Then detach the form and return it to your child's teacher. If you have any questions, please feel free to call or stop by the library during school hours or after school if more convenient.

Library Rules

1. Students must have a signed permission slip on file in order to check out any book(s).
2. Students in grades K-2nd may check out 1 book per week. Students in grades 3rd-5th may check out 1 book per week or, with their teacher's permission, can check out 2 per week. In some cases, more than 2 may be checked out with permission.
3. Overdue/lost/damaged books must be cleared (returned/replaced/paid for) before any more books can be checked out. Although our policy does not include weekly fining for overdue books, if a book is lost or damaged, the full price of the book will be charged. We do allow a full month for a thorough search of the book before charging. However, if a book is found after a payment was made, the money may be refunded, depending on condition of the book.
4. Students should follow the same rules of conduct in the library as they do in the classroom.

We occasionally weed out multiple copy, out-of-date, and worn books then offer them for sale to the students. These books are priced as follows: 10 cents for 1, 20 cents for 2, and 3 for 25 cents. The maximum purchase per student is 3 books per day. If you do not wish your child to purchase these used books, please let him or her know. The children enjoy being able to buy books they can afford but we do not want them spending their lunch money to do so.

(cut on dotted line and return portion below)

I hereby give by child _____ permission to use the
Arlington PTA library. (print full name)

I have read the above Library Rules and have discussed them with my child .

I further agree to pay for or replace any book(s) lost or damaged while in my child's possession.

Teacher: _____ Room#: _____

Parent/Guardian signature: _____